



Ramakrishna Mission Vivekananda Educational and Research Institute

(Decl. by Govt of India under Sec 3 of UGC Act, 1956)
PO Belur Math, Dt Howrah, West Bengal, India 711202
email: mailbox [at] rkmvu [dot] ac [dot] in
Phone: 033-2654-9999

Application Form

for Admission to UG/PG Programmes
Belur Math Campus

Affix your
passport sized
photograph here
or insert a digital
photo

Declaration by the Applicant

I declare that all information provided by me in this form is correct to the best of my knowledge and belief. I understand that any willful misrepresentation of facts will result in my dismissal from the university.

Signature : _____

Date : _____

Details of the Applicant

1. Name of Applicant

First name : _____

Last name : _____

Middle name (if applicable) : _____

Instruction: If filling the form in computers the length of the underlines may be shortened after entering the relevant data. For example, First name : Abhishek__.

2. Date of Birth (dd-mm-yyyy) : - -

Example: 31-05-1995. If filling the form in computers use the numbers in place of square blocks.

3. Gender : Male / Female

Instruction: If filling the form in computers, copy and paste symbol else tick the right choice.

4. Nationality : _____

Example: Indian.

5. Father's Name : _____

Father's Mobile No. : _____

6. Mother's Name : _____

Mother's Mobile No. : _____

7. Local Guardian's Name : _____

Local Guardian's Mobile No : _____

8. Address : _____

Village : _____

PO : _____

City : _____

Pin : _____

State & Country : _____

Telephone : _____

Mobile : _____

Email : _____

9. Payment Details :

Amount : _____

Payment method : Demand Draft / Cash

Instruction: If filling the form in computers copy and paste symbol else tick the right choice.

If payment is done by Demand Draft then furnish the following details

Demand Draft No. : _____

Date : _____

Bank & Branch : _____

10. Department offering the degree : _____

Instruction: Choice for departments offering degree programme: Computer Science, Mathematics, Physics, Sanskrit, Bengali, English

11. Degree and subject you have applied for : _____

Instruction: Choice for degrees: Diploma, BA, BSc, MA, MSc, MA Int. (Masters Integrated), MSc Int. (MSc Integrated), Mphil, PhD, PhD Int. (PhD Integrated). Example: MSc Computer Science.

12. Category : _____

Instruction: Choice for category : Scheduled Caste; Scheduled Tribe; General; Foreign Nationals; Other Backward Classes.

13. Physically Handicap : (Tick if applicable)

Instruction: If filling the form in computers use symbol else tick the right choice.

14. NAD Student Account :

Academic awards (certificates, marks sheets, etc.) issued by RKMVERI shall be stored in the National Academic Depository (NAD), an online store house of all academic awards, established by the Ministry of Human Resource Development (MHRD), Govt. of India for enabling quick and reliable online storage, retrieval and verification of academic awards.

In order for the digitally stored awards to be accessible to the student and usable for future retrieval and verification purposes, student is required to create an account on NAD using an identifier as the account id. Student's awards will be linked to the this NAD account. The identifier can either be the Aadhar number or a unique NAD-ID.

I have created a NAD account with the following NAD account Id. Please link my academic awards to this Id.

NAD Account Id: _____

I have not created my NAD account yet:

[] After admission I shall create my NAD account using my Aadhar Number.

My Aadhar number is: _____

[] After admission I shall create my NAD account (non-Aadhar based) and verify the account with RKMVERI and submit the unique NAD-ID to admission office.

15. Details of School Education

A. Education details for Higher Secondary and Secondary Education

	School (1)	Board (2)	Marks Obtained (3)	Full Marks (4)	Percentage (5)	Year of Completion (6)
Class XII						
Class X						

Example: Fill board name as CBSE, WBSE, etc (column (2)). If marks obtained are 600 out of 800, then fill the marks obtained as 600 (column (3)), full marks as 800 (column (4)) and percentage as 75% (column (5)).

For Applicants of PG Degrees only

15. Details of UG Education

A. Qualifying Degree already obtained or in progress

Institute / College Name (1)	University Name (2)	Degree & Subject (3)	Year appeared/ Year of completion (4)	Major Subject Marks &Total Marks (5)	Major percentage (6)	Aggregate Marks & Total Marks or GPA (7)	Aggregate percentage (8)

Example: If major subjects are physics, maths, computer science and marks obtained is 250 out of 300, fill it as 250/300 (column (5)) and calculate major percentage as 83.3% (column (6)). If aggregate is 400 marks out of 500, fill it as 400/500 (column (7)) and calculate aggregate percentage as 80% (column (8)). If your college follows GPA system, give the aggregate CGPA only in the column (7). If you have not received the qualifying degree, give the details till the last exam appeared.

B. Other degrees obtained after Higher Secondary

Institute/College Name (1)	University Name (2)	Degree/Certificate/ Diploma with Subject (3)	Final Marks / Total Marks or GPA (4)	Year of Completion (5)

Example: Fill in degree as, for example, BSc in Physics (column (3)). If your college follows GPA system then give the CGPA (cumulative grade point average, column (4)). If your college follows marks system then give marks as, for example, 510/600, and calculate equivalent percentage as, for example, 85.0% (column (5)).

For Applicants of PhD and PhD Int. Degrees only

16. GATE, CSIR, UGC, NET, SLET and other fellowship examinations details

Exam Name (1)	Exam subject (2)	Exam Score (3)	Exam Year (4)

17. Number of technical papers (Provide details separately)

Number of Journal Publications : _____

Number of Conference papers : _____

18. Names and institutions of two referees who have provided letters of references for you

A) _____ B) _____

For Employed Applicants only

19. Working experience

Time from (1)	Time to (2)	Employer (3)	Position (4)	Nature of Work (5)

Instructions for Filling the UG/PG Application Form

1. Preferably, either *type* or *print* the entries, or *write* in block letters neatly. You can also *type in computers*, and send it through email.
2. Items given below may require you to submit an attested copy of relevant document(s). **PLEASE DO NOT SEND ORIGINALS**. Please tick off the items in this checklist you are enclosing to the completed form. Keep the enclosed documents in the same order as the application and clearly mark them with item numbers on their top.
3. Checklist (tick off the enclosed documents). Submit only attested copies (**DO NOT SUBMIT ORIGINALS**). We will check attested copies against originals only if the applicant is admitted to the programme.

- Date of birth certificate or high school (class X) certificate with date of birth (item 2)
- The application fee of Rs.300/- by cash/demand draft (item 9)
- SC/ST/OBC certificate (item 12, only for SC/ST/OBC applicants)
- Certificate of physical handicapped status and type of disability (item 13)
- Higher secondary and secondary education certificates and marks (class XII and class X, item 14)
- Copies of marks/grade report (Items 15 A & 15 B) and copies of degrees
- GATE/CSIR/UGC score card (item 16, only for PhD applicants)
- Details of publication (item 17, only for PhD applicants, if applicable)
- Two letters of reference (item 18, only for PhD applicants)
- No objection/relieving certificate from employer (item 19, only for employed applicants)
- Proof of date of email of completed form sent by you (only if you send the filled application form by email)

4. If there is an entrance test then bring the completed admit card.
5. You can submit the completed application form in the following ways on or before the last date as stipulated on the university website or admission advertisement.

- i. Send the completed form **by post** to the following address before the last date

*The Registrar
Ramakrishna Mission Vivekananda University
Belur Math, Howrah, West Bengal, 711202, India*

- ii. Submit the completed form in person **by hand** before the last date with the demand draft or cash to the University's central office at Belur
- iii. Send the completed application preferably in pdf format **by email** before the last date to the given address in the advertisement. Bring a printout of the completed application form, printout of the email sent to us, relevant documents, along with the demand draft or cash on the day of the entrance test or interview (if admission is on the basis of interview) **at least two hours before the entrance test/interview** to the University's central office at Belur. In case there is no email mentioned in the admission web page of the degree and department, send the email to following address.

email : registrar [at] rkmvu [dot] ac [dot] in



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Admit Card

for Entrance Tests for Admission to UG/PG Programmes
Belur Math Campus

Affix your
passport sized
photograph here
or insert a digital
photo

1. Name of Candidate : _____
2. Date of Birth : - - (dd-mm-yyyy)
3. Gender : Male / Female
4. Father's Name : _____
5. Mother's Name : _____
6. Category : _____
7. Address : _____

City : _____
State : _____
Country : _____
Telephone : _____
Mobile : _____
Email : _____
8. Department concerned : _____
9. Admission for Degree : _____
10. Signature : _____

*Instructions: Preferably, either **type** or **print** the entries. Or **write in block letters** neatly. Keep the admit card with you and **bring it with you** to the examination hall. **Do not send** the admit card with the completed application form.*